

10 September 2019 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks
Despatched: 02.09.19



Sevenoaks Joint Transportation Board

Membership:

Chairman District Cllr London; Vice Chairman County Cllr Chard

District Council

Cllrs. Ball, Collins, McGarvey, McGregor and Roy

Kent County Council (KCC)

County Cllrs. Brazier, Crabtree, Gough Horwood and Lake

Town/ Parish Council (non-voting) representative from KALC

Town Cllr Richard Parry

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Board held on 12 June 2019 as a correct record.	(Pages 1 - 6)	
2. Declarations of interest		
3. Matters Arising/Update (Including Actions from Previous Meetings)	(Pages 7 - 8)	
4. To receive any petitions		
a) Presentation of a petition by local residents requesting 20 mile per hour restrictions outside St Johns Primary School		
b) Presentation of petition by Sevenoaks Primary School "20 is plenty"		

- | | | | |
|----|--|-----------------|----------------------------------|
| 5. | Applications for Disabled Persons (Blue Badge)
Parking Bays | (Pages 9 - 16) | Jeremy Clark
Tel: 01732227323 |
| 6. | Highway Works Programme 2019/20 | (Pages 17 - 30) | Mike Payton
Tel: 03000418181 |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public. If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

SEVENOAKS JOINT TRANSPORTATION BOARD

Minutes of the meeting held on 12 June 2019 commencing at 7.00 pm

Present: Cllr. London (Chairman)

County Cllr. Chard (Vice Chairman)

District Cllrs. Collins, McGarvey and McGregor

County Cllrs. Brazier, Crabtree, Gough, Horwood and Lake

Town Cllr. Parry

An apology for absence was received from Cllr. Roy

Cllr. Purves was also present.

1. Minutes

Councillor Crabtree requested an amendment to Minute 25 paragraph 4 to include “Councillor Crabtree, the local County Member put forward a motion that was seconded and approved that ‘slow’ markings should be implemented at the entrance to Hartslands Road from the junction to number 1 Hartslands Road. She believed that the currently proposal for Hartslands Road was not sufficient and double yellow lines should be extended from the five-way junction on both sides of the Road to number 9 Hartslands Road.

Councillor Crabtree requested an amendment to the resolution for Minute 25 to include “b) ...the proposal be abandoned and a new proposal formulated as per Cllr Mrs. Crabtree’s proposal.”

These proposed amendments were agreed by the Chairman and Board.

Resolved: That the minutes of the meeting of the Sevenoaks District Joint Transportation Board held on 6 March 2019 be agreed and signed by the Chairman as a correct record subject to the following amendments

- a) Minute 25 paragraph 4, line 1 after ‘Member’ the deletion of the word “suggested” and the insertion of the words “put forward a motion, that was seconded and approved” before the word ‘that’;
- b) Minute 25 paragraph 4, line 2 after the word ‘junction’ the insertion of the words “to No 1 Hartslands Road.”;

Agenda Item 1

Sevenoaks Joint Transportation Board - 12 June 2019

- c) Minute 25 paragraph 4, line 4 after 'on' the deletion of the words "the east side" and the insertion of the words "both sides of the road from the 5 way junction" before the word 'up'; and
- d) the resolution for Minute 25, recommendation b, line 3 after the word 'abandoned' the insertion of the words "and a new proposal formulated as per Cllr Mrs Crabtree's proposal;'

2. Declarations of interest

No additional declarations of interest were made.

3. Matters Arising/Update (Including Actions from Previous Meetings)

In respect of Minute 26 a Member questioned if Sevenoaks District Council received notifications of lane closures from Kent Council County, and what sanctions were imposed on utility companies that did not have permits for work and performed badly. The Sevenoaks District Manager agreed to provide this information to the Member outside of the meeting.

4. The National Trust at Knole

The Chairman welcomed Hannah Kay, the General Manager for the National Trust at Knole. She thanked the Board for her invitation and informed them that she would be providing updates on the National Trust at Knole's efforts to manage traffic flow at Knole and in surrounding Sevenoaks. The Board was advised that the National Trust were pursuing short term, medium term and long term approaches to traffic management.

Short term measures focused on operation procedures which had been aimed at National Trust visitors and general park users. The General Manager advised that the National Trust car park was enclosed by a firm boundary and efforts had been undertaken to get cars parked quickly. The Board was advised that Marshalls prevented any more cars from entering the car park when only 20 spaces were remaining. The National Trust had adjusted their advertising of Knole, only advertising prebooked events and updating the website to notify visitors of car park closure to which a Member commented that some visitors may not have access to the internet. The General Manager reported that they had been successful in changing visitor patterns and more guests had been visiting on weekdays. Staffing patterns had also been adjusted to ensure maximum staffing at weekends.

Medium term efforts included collaboration and partnership work primarily with the Council and other local car parks in response to Knole carpark frequently reaching capacity. Visitors who were being turned away from Knole car park were now redirected to the Sevenoaks Town car park. Prices for non-National Trust member parking had also been increased to incentivise parking at other locations in the town. Signage to Knole park and house was to be installed in Sevenoaks Town car park and opportunities to include the Knole car park on the electronic car parking signs around the town were being explored. It was reported that a

shuttle bus had been operating during half term and there were plans for those arriving by train to be eligible for discounted entry to the house. The General Manager highlighted the role of community use of Knole Park and the National Trust's relationship with the Sackville Estate. She was hoping to work with the estate to schedule future events at days and times that would result in a less significant impact on congestion in Sevenoaks.

Long term plans were targeted on carrying out a transport assessment and creating a travel plan considering road infrastructure around Knole and other possible entrances. Members were advised that the National Trust was restrained by Knole's status as a listed site and the location of the golf course. The General Manager stressed that her team was hoping to work with the Council and other stakeholders and to seek help and advice from these partners.

Members questioned if the removal of the gate at the top of the main entrance could alleviate congestion on the High Street to which they were advised there were other parts of the road to Knole that required cars to be single file. Questions were raised in relation to the vintage bus no longer being permitted to stop at Knole. It was advised that concerns had been raised by the National Trust relating to the bus turning in Knole in 2017 and 2018 and it was no longer feasible for the bus to operate in the same way due to considerable increases in traffic flow. In some instances, it was reported that visitors were parking in Knole and using the vintage bus to and from the town centre. A Member noted their regret about the vintage bus no longer servicing Knole.

Members suggested that, as at other National Trust locations, car-parking fees could be collected in the car park rather than at the bottom of the drive. It was believed this might help reduce congestion on the High Street. It was recognised that this method could result in some guests not paying for parking. The General Manager advised that staff issuing parking tickets would limit welcome information if a considerable number of vehicles were waiting to enter the park. It was noted that the gate box for tickets was situated outside the listed parkland in a location with existing electricity and internet signal. Unlike other National Trust sites, it was clarified that more parking spaces could not be made available as Natural England had enforced restrictions on land appropriate for parking. It was advised that a prepay facility for parking was not available at any National Trust site.

The Board thanked the General Manager for her presentation and wished to invite the National Trust at Knole back for further updates next year.

5. Applications for Disabled Persons (Blue Badge) Parking Bays

The Parking Engineer presented a report considering the representations received during the informal consultation on proposed disabled persons (blue badge) parking bays within the District.

Members were advised that the informal consultation for the Hartley Road - Westerham application had revealed that Westerham Town Council had been granted planning permission for 19 bays on the site identified for a disabled persons parking bay. In agreement with the applicant for the parking bay, it was

Agenda Item 1

Sevenoaks Joint Transportation Board - 12 June 2019

suggested that a suitable alternative location be found and the proposed bay be reviewed following the completion of the Town Council bays.

Resolved: That

- a) the applications for disabled persons (blue badge) parking bays that did not meet Kent County Council's assessment criteria in Park View Road - Edenbridge, Top Dartford Road - Hextable and Madan Road, Westerham as set out in Appendix 1, and would proceed no further, be noted; and
- b) the representations received during the informal consultation for the disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria at Church Road - Crockenhill, Caxton Close - Hartley, High Street - Penshurst, Betenson Avenue - Sevenoaks and Nicolson Way - Sevenoaks and Officers comments be noted;
- c) the applications be approved and interim disabled persons (blue badge) parking bays be marked at Church Road - Crockenhill, Caxton Close - Hartley, High Street - Penshurst, Betenson Avenue - Sevenoaks and Nicolson Way - Sevenoaks as set out in Appendix 2 to the report; and
- d) the representations received during the informal consultation for the disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria at Hartley Road - Westerham be noted; and
 - i. suitable alternative location be identified for an interim disabled persons parking bay, outside the limits of Westerham Town Council's proposed parking scheme, in liaison with the applicant and in consultation with their neighbours;
 - ii. the parking bay be marked in this alternative location on a temporary basis, pending the completion of the parking scheme, should it proceed; and
 - iii. the temporary arrangement be reviewed upon completion of the parking scheme, should it proceed, with a view to identifying a more permanent, suitable location for an interim disabled persons parking bay, near the applicants home.

6. Highway Works Programme 2019/20

Members' considered a report which gave an update on the identified schemes approved for construction in 2019/20. It was noted that the developer funded highway works on Four Elms Road at the junction with Station Road would not be allowed to conflict with the resurfacing works on Station Road from Mont St. Aignan Way to Wellingtonia Way. County Councillor Lake praised the micro surfacing work carried out in Sevenoaks Rural South.

The Sevenoaks District Manager agreed to include additional details on replacement signposts under future street lighting works updates.

Action 1: For Kent County Council to consult the relevant Parish and Town Councils on existing and future Highway Works. Details of the proposed crossing on the A25 Bradbourne Vale Road be shared with Sevenoaks Town Council and the scheme for A20 junction with Scratchers Lane, Farningham be shared with the Parish Council and Brands Hatch, as these works were likely to affect their business.

County Councillor Horwood advised that not all listed drainage works had been carried out in Swanley. The Parking Engineer expected that parking proposals for Swanley Lane would be progressed at the end of the year. It was advised that the Sevenoaks Town parking review was expected to begin 6 months after the opening of the Sevenoaks Town car park that the Board would be updated on the plan for the consultation at the September meeting. The Parking Manager advised that Members of the Board may wish to form a working group to consider the approach of the consultation.

It was drawn to the attention of the Sevenoaks District Manager that there was an error in the signage installed at the Riverside Eynsford site, which he agreed to address.

A Member raised a question relating to fly tipping and it was recognised that fly tipping may not fall within the remit of the Joint Transportation Board but further information would be provided to the Member outside of the meeting.

Members raised concerns around the length of the process for implementing schemes considered by the Joint Transportation Board and wondered if possible measures could be taken to speed up this process including expanding resources. They were advised that statute determined the length of the process in some cases. The role of the Joint Transportation Board was questioned and Members requested a list of the responsibilities of each authority. The Board's advisory nature was noted and its role in receiving public petitions.

Action 2: For Officers to provide a brief note to the next meeting of the Joint Transportation Board on the responsibilities of each authority and who funds the agreed schemes.

A Member suggested that a future item for consideration could be Strategic Planning Schemes within Sevenoaks District and an invite could be extended to the Kent County Council's Strategic Planning Team.

THE MEETING WAS CONCLUDED AT 8.35 PM

CHAIRMAN

ACTIONS FROM THE MEETING HELD ON 12 JUNE 2019 AND UPDATES FROM PREVIOUS MEETINGS

	Meeting date	Description	Status and last updated on	Contact Officer
1	12/06/2019	Minute 6 - For Kent County Council to consult the relevant Parish and Town Councils on existing and future Highway Works. Details of the proposed crossing on the A25 Bradbourne Vale Road be shared with Sevenoaks Town Council and the scheme for A20 junction with Scratchers Lane, Farningham be shared with the Parish Council and Brands Hatch, as these works were likely to affect their business.	An email was circulated to Members of the Board	Mike Payton
2	12/06/2019	Minute 6 - For Officers to provide a brief note to the next meeting of the Joint Transportation Board on the responsibilities of each authority and who funds the agreed schemes.	An email was circulated to Members of the Board.	Mike Payton/John Strachan

This page is intentionally left blank

APPLICATIONS FOR DISABLED PERSONS (BLUE BADGE) PARKING BAYS

Sevenoaks Joint Transportation Board - 10 September 2019

Report of Chief Officer, Environmental and Operational Services

Status: For Advice

Key Decision: No

Executive Summary: The consideration of responses to proposed disabled persons (blue badge) parking bays within the District received during the informal consultation

This report supports the Key Aim of

- Caring Communities (by providing parking facilities for disabled people)
- Sustainable Economy (by improving travel arrangements and reducing congestion)

Portfolio Holder Cllr. Margot McArthur

Contact Officer(s) Jeremy Clark, Ext 7323

Advice to Sevenoaks Joint Transportation Board:

That the Board notes the applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria and have been the subject of an informal consultation with neighbours, and considers the responses received, together with Officers' comments and recommendations, which are set out in Appendix 1 of this report.

Reason for advice:

The recommendations are aimed at providing better management of the public highway, in line with current legislation and the Highway Code

Introduction

- 1 Kent County Council (KCC) has the power to provide on-street parking places on roads within its area for which it is the traffic authority for the purpose of relieving or preventing congestion on the public highway.

Agenda Item 5

- 2 This power is frequently exercised to establish disabled persons (blue badge) parking bays (DPPBs) close to the homes of disabled persons who would otherwise have difficulty parking near to their homes.
- 3 An application process exists, through which a person can request that a DPPB is established close to their home.
- 4 The District Council administers local requests for DPPBs on behalf of KCC, and manages and funds their provision.
- 5 KCC has produced an application form and guidance notes for requests for DPPBs, which is available for applicants to download from the District Council's website, and has produced assessment criteria for the District Council to use when considering applications.
- 6 If an application satisfies KCC's assessment criteria, neighbours who may be affected by the provision of a DPPB are then informally consulted, and any feedback received is reported to the Joint Transportation Board, together with Officers' comments and recommendations.
- 7 If representations are received during the informal consultation, and these are upheld, the application will proceed no further.
- 8 In cases where there have been no representations or the representations received are overruled, a DPPB can be installed.
- 9 An interim DPPB is usually introduced in the first instance in residential areas on an "informal" basis, and without a traffic regulation order (TRO). This means that the DPPB can be marked on the road shortly after the application has been approved, but has no legal status and cannot be enforced.
- 10 A DPPB can be used by any vehicle displaying a current disabled persons' blue badge, and is not for the sole use of any person or vehicle.
- 11 Where there is a known pressure on parking, or a DPPB is abused by non-blue badge holders after its introduction, a TRO would be made, thereby making it enforceable.
- 12 The purpose of this report is to advise the Board on the locations of the latest applications for a DPPB received from individuals that have been evaluated in accordance with KCC's assessment criteria.
- 13 For those applications that satisfied the assessment criteria, the Board is requested to consider any feedback received during the informal consultation with the occupiers of neighbouring addresses, together with Officers' comments and recommendations.

Background

- 14 Appendix 1 of this report contains details of latest applications for DPPBs, which met KCC's assessment criteria and have already been the subject of an informal consultation with neighbours. This applications relate to the following locations:
- HARTLEY: Caxton Close
 - SEVENOAKS - Cramptons Road
- 15 Redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations, are also contained in Appendix 1.
- 16 The terms of reference for the Sevenoaks Joint Transportation Board allow it to provide advice to the Sevenoaks District and Kent County Councils, who will normally act in accordance with its views.
- 17 The purpose of this report is therefore for the Sevenoaks Joint Transportation Board to consider the responses received, together with Officers' comments/recommendations given in Appendix 1.

Options

The applications for disabled persons (blue badge) parking bays detailed in Appendix 1 meet KCC's personal and locational assessment criteria, so unless there are compelling reasons to do so, it would be difficult for the Board not to approve them, as this would be open to challenge for breaching the Equality Act 2010.

Key Implications

Financial

The costs incurred in administering local requests for disabled persons (blue badge) parking bays on behalf of Kent County Council and in managing their provision and ongoing maintenance are met by the District Council from its on-street parking account operated under the Agency Agreement with the County Council.

Legal Implications and Risk Assessment Statement

There is no legal requirement to undertake an informal consultation, and there are no legal implications to installing an interim disabled persons (blue badge) parking bay on the public highway.

However, a traffic regulation order (TRO) must be made under the Road Traffic Regulation Act 1984 and a sign installed before the parking bay can be enforced, and to do this, a formal (statutory) consultation procedure must be followed in accordance with The Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. Any formal objections received during this statutory consultation would be reported to a future meeting of the Sevenoaks Joint Transportation Board.

Equality Assessment

The recommendation of this report has a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Safeguarding Children and Vulnerable Adults

The report deals with the assessment of applications for disabled persons (blue badge) parking bays, in line with KCC's policy and assessment criteria.

Appendices:

Appendix 1 - For Advice - Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations

Background Papers:

The Equality Act 2010

<http://www.legislation.gov.uk/ukpga/2010/15>

The Traffic Signs Regulations and General Directions 2016

<http://www.legislation.gov.uk/uksi/2016/362>

The Road Traffic Regulation Act 1984, as amended.

<http://www.legislation.gov.uk/ukpga/1984/27>

The Traffic Management Act 2004, as amended.

<http://www.legislation.gov.uk/ukpga/2004/18>

The Highway Code.

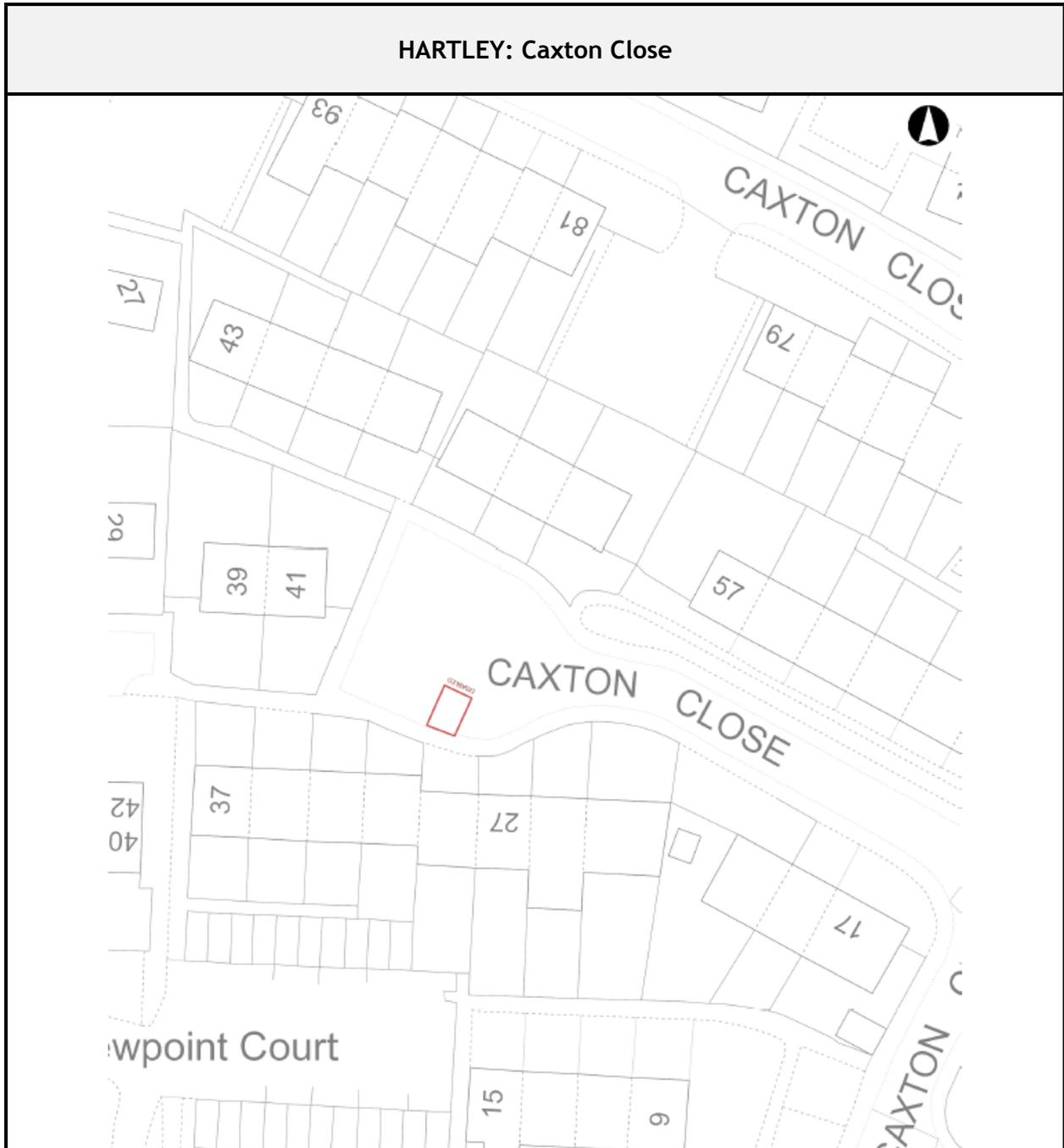
<https://www.gov.uk/browse/driving/highway-code>

Richard Wilson

Chief Officer, Environmental and Operational Services

APPENDIX 1 - FOR ADVICE

Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations



INFORMAL CONSULTATION RESPONSE

1	<p>We object as most of the time you can park outside your own house or a little bit to the side if a bay goes there it would cause so many problems for other road users. A disabled bay has gone in down the road and we do get people parking up in the close who can't park there, so another one to go in not a good idea</p>
---	--

Agenda Item 5

APPENDIX 1 - FOR ADVICE

Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations

OFFICERS' COMMENTS/RECOMMENDATION

COMMENTS

Applications for disabled persons (blue badge) parking bays are often made because a disabled resident experiences problems parking on-street near their home, which due to limited mobility can reduce accessibility and social inclusion.

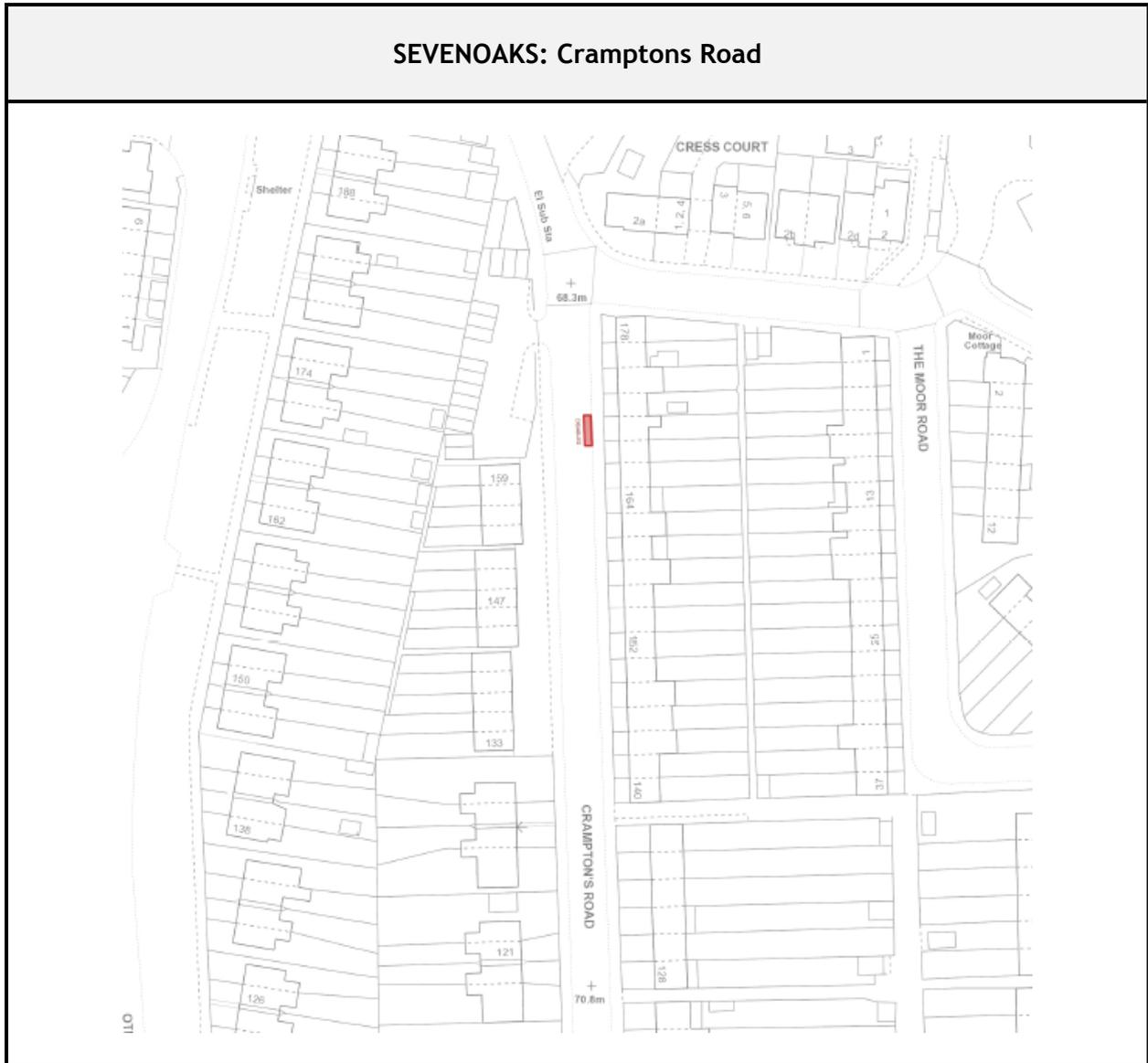
This application for a disabled persons (blue badge) parking bay meets KCC's personal and locational assessment criteria, so unless there are compelling reasons to do so, it would be difficult for the Board not to approve it, as this would be open to challenge for breaching the Equality Act.

RECOMMENDATION

It is recommended that the application be approved, and an interim disabled persons (blue badge) parking bay be marked.

APPENDIX 1 - FOR ADVICE

Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations



INFORMAL CONSULTATION RESPONSE	
1	<p>I am resident of Cramptons Road and am therefore well acquainted with my neighbour who is applying for the disabled persons parking bay. I am more than happy to provide positive feedback in favour of the application</p> <p>I would however stress that parking spaces in the road are becoming harder for us residents to find. I understand this is mainly due to residents having multiple vehicles, and also creating driveways in front of their properties preventing other residents parking. We have also had other disabled parking bays allocated along the road. One of which is a little way down the road, but on the opposite side, and at least one other further down on the same side.</p>

Agenda Item 5

APPENDIX 1 - FOR ADVICE

Applications for disabled persons (blue badge) parking bays which met Kent County Council's assessment criteria, including redacted details of the responses received during the informal consultation, together with location plans, Officers' comments and recommendations

	<p>I fully understand the necessity for these disabled parking bays, but would ask that they are the same size as a normal parking space.</p> <p>The existing disabled parking bays are nearly twice the size of the vehicles parking in them, and neither of my neighbours use motorised wheelchairs to enter the rear of their vehicles. Although I understand that half a space is of no benefit to anyone, it usually means that there is a small space left before the double yellow lines, which is too small for a car.</p> <p>I wish my neighbour every success in their application to you, and ask that you look favourably upon their request.</p>
--	---

OFFICERS' COMMENTS/RECOMMENDATION

COMMENTS

The only response received during the informal consultation to the proposed disabled persons (blue badge) parking bay in Cramptons Road, Sevenoaks was supportive of the proposal.

The current minimum length for a standard disabled persons parking bay, set nationally by the Department for Transport, is 6.6m. It is therefore not possible to agree to the request for a smaller parking bay.

However, the comment about the siting of the parking bay will be taken into account when it is installed.

RECOMMENDATION

In the absence of any objections during the informal consultation, it is recommended that the application be approved, and an interim disabled persons (blue badge) parking bay be marked.

To: Sevenoaks Joint Transportation Board
By: KCC Highways and Transportation
Date: 10 September 2019
Subject: Highway Works Programme 2019/20
Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction in 2019/20

1. Introduction

1(1) This report provides an update and summarises schemes that have been programmed for delivery in 2019/20

2. **Footway and Carriageway Improvement Schemes** – see Appendix A

3. **Drainage Repairs & Improvements** – see Appendix B

4. **Street Lighting** – see Appendix C

5. **Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures** – see Appendix D1
- **Integrated Transport Schemes** – see Appendix D2

6. **Developer Funded Works** – see Appendix E

- **Section 278 Works** – see Appendix E1
- **Section 106 Works** – see Appendix E2

7. **Bridge Works** – see Appendix F

8. **Traffic Systems** – see Appendix G

9. **Combined Member Fund** – see Appendix H

10. Conclusion

10(1) This report is for Members information.

Contacts: Carol Valentine / Mike Payton 03000 418181

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Carol Valentine
Mike Payton
Sue Kinsella
Earl Bourner
Alan Casson
Toby Butler
Emma Green
Jamie Hare

Highway Manager West Kent
Sevenoaks District Manager
Street Light Asset Manager
Drainage & Structures Asset Manager
Senior Asset Manager
Traffic & Network Solutions Asset Manager
Schemes Programme Manager
Development Agreements Manager

Appendix A – Footway and Carriageway Improvement Schemes

The Delivery of these Schemes is Weather Dependent; should it Prove not possible to carry out these Works on the Planned Dates, New Dates will be arranged, and the Residents will be informed by a Letter Drop to their Homes.

Machine Resurfacing – Contact Officer Mr Byron Lovell			
Road Name	Parish	Extent of Works	Current Status
Station Road	Edenbridge	High Street to Wellingtonia Way	Programmed 19 th August 2019
A224 Polhill	Halstead	Otford Road to New Surfacing	Programmed 14 th August 2019
A225 Sevenoaks Road	Otford	Southbound Carriageway, Junction with Vestry Road	To Be Programmed Late 2019
B2173 London Road	Swanley	St Georges Road to Goldsel Road Roundabout	To Be Programmed Late 2019
B2026 Main Road	Westerham	Hosey Common Road to Spout Lane	To Be Programmed Late 2019
Footway Improvement - Contact Officer Mr Neil Tree			
Road Name	Parish	Extent and Description of Works	Current Status
A225 Sevenoaks Road	Sevenoaks	Approx. 100m of Footway North of Vestry Road in the Southbound Direction (Footway Reconstruction Works Associated with the Machine Resurfacing Scheme)	To Be Programmed Late 2019
Park Lane	Kemsing	Entire Length (Footway Protection)	Designed. Date to Be Programmed for September 2019.

Rushymead	Kemsing	Entire Length (Footway Protection)	Designed. Date to Be Programmed for September 2019.
Cleves Road	Kemsing	Entire Length (Footway Protection)	Designed. Date to be programmed for September 2019.

Surface Treatments - Contact Officer Jonathan Dean			
Micro Surfacing			
Road Name	Parish	Extent and Description of Works	Current Status
Poundsbridge Hill	Penshurst	Poundsbridge to the Lane	Completed
Poundsbridge Lane	Penshurst	B2176 Penshurst Road to Poundsbridge	Completed
Carters Hill	Underriver	Underriver House Road to Bank Lane	Completed
Powder Mill Lane	Leigh	30mph / De-Restriction Plates To 50 Metres Past the Plough Inn	Completed
Stone Street	Seal	From Blakes Green Road to District Boundary	Completed
Swanley Village Road	Swanley	Beechenlea Road to Button Street	Completed
Leydenhatch Lane	Swanley	Birchwood Road to New Barn Road	Completed
Grove Road	Penshurst	B2188 to Finch Green	Completed
Main Road	Knockholt	Rushmore Hill to Pound Lane	Completed
Ide Hill Roundabout to Wheatsheaf Hill	Ide Hill	Village Roundabout to Wheatsheaf Hill	Completed

Agenda Item 6

Mapleton Road	Four Elms	Pootings Road to Puddledock Lane	Completed
Buckhurst	Hever	Uckfield Lane To Buckhurst Lane	Completed
Ide Hill Road	Bough Beech	Coopers Corner to Clinton Lane	Completed
Marsh Green Road	Edenbridge	B2026 Mill Hill to The Marsh Green Village Gateway	Programmed for 1 st September 2019 for 2 days
Twitton Lane	Offord	Pilgrims Way West to Filston Lane	Completed
Pilgrims Way	Westerham	Westerham Hill to Croydon Road	Completed
Row Dow	Offord	Pilgrims Way East to Birching Cross	Completed
Coppings Road	Leigh	Compasses Road to Scabharbour Road	Completed
Surface Dressing			
Button Street	Farningham	From M25 Overbridge to Bridge Over M20	Programmed within week commencing 12/08/2019 for 1 day.
Beesfield Lane	Farningham	A225 To Donkey Lane	Programmed within week commencing 12/08/2019 for 1 day.
Camp Hill	Chiddingstone	B2027 To Compasses Road	Programmed within week commencing 12/08/2019 for 1 day.
Gracious Lane	Chevening	Rycroft Lane To Wheatsheaf Hill	Programmed within week commencing 12/08/2019 for 1 day.
Bitchett Green	Seal	Carters Hill to Rooks Hill	Programmed within week commencing 12/08/2019 for 1 day.

Appendix B – Drainage

Drainage Repairs & Improvements - <i>Contact Officer Earl Bourner</i>			
Road Name	Parish	Description of Works	Current Status
Marwell	Westerham	Incorrect or interfered with drainage system causes property flooding issues. An order has been raised for ground investigation and is awaiting a programme date. Possible solution will be to install a soakaway, type of soakaway will depend on the ground investigation.	Ground investigation order awaiting a programme date. Once complete further work will be required to solve issue.
Chevening Road	Chevening Sevenoaks	A previous survey has shown possible damage to drainage system. Another CCTV survey has been raised to assess the condition of the rest of the system to the outfall. Once the survey has been completed, it can be assessed for the need of any further work required. Chevening Road CCTV is the section leading to Chevening House.	CCTV survey order is raised and programmed for August.
Granville Road/Clarendon Road	Sevenoaks	Kerbing and minor drainage improvements to alleviate flooding to private road Clarendon Road	Awaiting date (Contractor overdue)
Mount Pleasant Road	Sevenoaks Weald	Minor pipe repairs near Kingsdale House to resolve water overflowing from manhole on highway	Programmed
Church Street	Shoreham	Pipe repairs to alleviate highway and property flooding	Job accepted, awaiting date
Azalea Drive	Swanley	Soakaway cleansing to alleviate highway flooding	Job accepted, awaiting date
Sycamore Drive	Swanley	Pipe repairs to alleviate highway flooding near Retirement Home	Programmed
How Green Lane	Hever	Ditch clearance and carriageway reprofiling to alleviate highway flooding near Triangle Cottages	Job accepted, awaiting date

Agenda Item 6

A20 London Road	West Kingsdown	Extensive surface water system cleansing/maintenance from junction with Fawkham Road/School Lane to junction with Bakers Avenue following highway and property flooding	Ongoing
-----------------	----------------	---	---------

Appendix C – Street Lighting

As a result of structural testing, the following street lighting assets have been identified for replacement in 2019/20

Street Lighting Column Replacement – Contact Officer Sue Kinsella			
Road Name	Parish	Description of Works	Status
Button Street	Swanley	Replacement of 1 column	Dec/Jan
Conifer Way	Swanley	Replacement of 1 column	Dec/Jan
Dorset Road	Sevenoaks	Replacement of 2 signposts	Dec/Jan
Holly Bush Lane	Sevenoaks	Replacement of 2 signposts	Dec/Jan
Pinewood Avenue	Sevenoaks	Replacement of 1 signpost	Dec/Jan
Hopgarden Lane	Sevenoaks	Replacement of 1 column	Dec/Jan
London Road	Sevenoaks	Replacement of 11 columns	Dec/Jan
Morleys Road	Sevenoaks	Replacement of 2 columns	Dec/Jan
Badgers Mount Roundabout	Halstead	Replacement of 1 column	Dec/Jan
London Road	Farningham	Replacement of 1 signpost	Dec/Jan
Polhill	Halstead	Replacement of 1 Column	Dec/Jan
London Road	Halstead	Replacement of 4 Columns	Dec/Jan
Westerham Road	Sevenoaks	Replacement of 4 Columns	Dec/Jan
Worships Hill	Sevenoaks	Replacement of 1 Column	Dec/Jan

Appendix D – Transportation and Safety Schemes

Appendix D1 - Casualty Reduction Measures

Identified to address a known history of personal injury crashes.

Location	Parish	Description of Works	Lead officer	Current Status
A25 Westerham Road junction with A21 slip roads and Westerham Road,	Chevening/ Bessels Green	Development of potential Crash Remedial Scheme to improve the current junction layout and enhancements to the signage and road markings.	Geoffrey Bineham	The scheme has been handed over to our contractors for delivery and is programmed to be constructed in August/September 2019.
A20 junction with Scratchers Lane, Farningham	Farningham	Development of potential Crash Remedial Scheme to improve the current junction layout and enhancements to the signage and road markings.	Geoffrey Bineham	The scheme has been handed over to our contractors for delivery and is programmed to be constructed in August/September 2019.
B2211 Sundridge Road Junction with Chevening Road, Chevening	Chevening	Development of potential Crash Remedial Scheme to improve junction safety, enhancements to the warning signs, installation of HFS and refresh all road markings.	Geoffrey Bineham	The scheme is almost complete, some remedial works still required.

Agenda Item 6

Appendix D2 - Integrated Transport Schemes

All other LTP funded non-casualty reduction schemes.

Location	Parish/Ward	Description of Works	Lead officer	Current Status
A25 Bradbourne Vale Road, Sevenoaks	Sevenoaks	Development of potential LTP Scheme to introduce a new pedestrian crossing point and narrow the carriageway through road markings to reduce traffic speeds.	Geoffrey Bineham	The scheme has been handed over to our contractors for delivery and is programmed to be constructed in August/September 2019.
Hosey Hill, Westerham	Westerham	Installation of dropped kerb to assist vulnerable road users.	Geoffrey Bineham	Scheme has been handed over to our contractors for delivery.
Bradbourne Park Road, Sevenoaks	Sevenoaks	Installation of dropped kerb to assist vulnerable road users.	Geoffrey Bineham	Scheme has been handed over to our contractors for delivery.
Westerham Hill, Westerham	Westerham	Installation of 2 x Deer Warning signs to improve driver awareness and road safety.	Geoffrey Bineham	Scheme has been handed over to our contractors for delivery.
A20 Farningham on both of the approaches to Button Street junction	Farningham	Installation of 2 x pedestrians crossing Warning signs to improve driver awareness and road safety.	Geoffrey Bineham	Scheme has been handed over to our contractors for delivery.
A225 Shoreham Road, Shoreham on the approaches to the rail bridge	Shoreham	Removal of incorrect bend/junction warning signs and Installation of correct signage.	Geoffrey Bineham	Scheme has been handed over to our contractors for delivery.
Leydenhatch Lane and Russett Way, Swanley	Swanley	Installation of additional repeater signs and roundel road markings in existing 20mph speed limit.	Geoffrey Bineham	Scheme is currently being designed.

Appendix E – Developer Funded Works

Appendix E1 – Section 278 Works

Developer Funded Highway Works (Section 278 Works)				
File Ref.	Road Name	Parish	Description of Works	Current Status
SE 2083	Crowhurst Lane	West Kingsdown	Provision of traffic calming measures in Crowhurst Lane. Also resurfacing part of Crowhurst Lane in vicinity of new development	remedial work complete but substandard, site defected.
SE003323	St Mary's Road	Swanley	Bellmouth	Still in Technical approval stage.
SE 003035	Eglantine Lane	Horton Kirby	New access bell mouth and accommodation works to existing highway	Road safety audit stage 3 highlight bollards required. Bollards defected ongoing works required.
SE 003040	London Road and Ruxton Close	Swanley	New bell mouth entrance to rear of development off Ruxton Close	Adopted.
SE003050	Rowhill Road	Hextable	New bell mouth entrance for private car park to allow for school parking. Additional minor footway improvements	Remedial works required, GEN2 site now escalated to Jamie Hare.
SE003051	Old Fox's Garage Site A224 Orpington By-pass and Old London Road, Badgers Mount	Badgers Mount	Minor highway improvements including kerb realignment and footway works in connection with conversion of old garage to care home.	Works completed on site. Remedials required. No certificates issued.
SE 003052	Bradbourne Vale Road	Sevenoaks	New bell mouth entrance for private car parking area for new residential development. Includes minor improvements to	Certificate 2 issued, adopted.

Agenda Item 6

			pedestrian footway and relocation of Bus Stop markings and flag	
SE 003054	Croft Road	Westerham	New bell mouth entrance for private car parking area for new residential development.	Works complete, await ASbuilds before 1 st certificate can be issued.
SE 003055	Millfields, London Road	West Kingsdown	New Bellmouth entrance to residential properties and improvements to footway including tactile paving	Works completed and put into maintenance.
SE 003056	Grassy Lane	Sevenoaks	New Bellmouth entrance to private drive with modifications and improvements to the footway and pedestrian crossing points	Works complete, in maintenance period. Certificate 1 issued
SE003057	New Crematorium London Road, Halstead	Halstead	Right turn lane and entrance into new Crematorium including central islands	Works will start following technical approval
SE 003058	Station Road B2026 / Four Elms Road and minor improvements in St John's Way, Edenbridge	Edenbridge	New right turn lane and pedestrian islands on existing and new zebra. Includes associated road markings, anti-skid surfacing and road widening and speed cushions in St John's Way	Technical Assessment and Approval granted. Works have now resumed with diversionary works by BT and Virgin Media.
SE 003060	98-116 London Road, Sevenoaks	Sevenoaks	New bell mouth access and minor footway alterations	Signed agreement.
SE 003063	Old Peugeot Garage Site, Otford Road A225	Otford	New Aldi Store including entrance into car park, alterations to Otford Road including new right	Phase 1 complete, phase 2 yet to start.

Agenda Item 6

			turn lane and central reservation and a new entrance to parking area adjacent to A225	
SE 003064	Pembroke Road/High Street/Suffolk Way, Sevenoaks	Sevenoaks	Alterations to the signalled cross roads at junction of High Street/Pembroke Road/Suffolk Way	Works are now finished. Cert 1 issued.
SE 003065	Westerham House, Fircroft Way, Edenbridge	Edenbridge	New bell mouth entrance to private residential development including footway alterations and tactile paving pedestrian crossings	No Agreement. File closed.
SE 003066	Mont St Aignan Way, Edenbridge	Edenbridge	New Access onto Mont St Aignan Way and closure of existing access.	Now in the maintenance period.
SE003173	St Johns Way opening	Edenbridge	New access onto St Johns Way from the Bellway site off Enterprise way.	Works complete, in maintenance.
SE003170	The Moor Road	Sevenoaks	Minor Entrance Alteration Works	Client pulled out of agreement.
SE003190	Otford road Aldi Phase 2 linked to SE003063	Sevenoaks	Widening the CW, new FW and resurfacing works.	Technical stage.
SE003131	Mussenden Lane	Farningham	New Bellmouth	Agreement signed.
SE003206	Fircroft way and Station Road	Four Elms	New Bellmouth	Agreed, works starting 5/8/19-16/8/19
SE003298	Ryewood	Dunton Green	New Bellmouth	No Agreement signed.
SE003282	Dawson Drive 60 to 64	Hextable	New Bellmouth, stopping up highway footway and relocating it.	Technical agreement agreed.

Agenda Item 6

Appendix E2 – Section 106 Works

Section 106 works.

Location	Parish/Ward	Description of Works	Lead officer	Current Status
High Street, Edenbridge	Edenbridge	20mph speed limit in the High Street, way finder signs and resurfacing.	Geoffrey Bineham	Scheme has been partially completed; some remedial works required.

Externally Funded Works

Location	Parish/Ward	Description of Works	Lead officer	Current Status
Ash Road, Hartley between Larks Field and Parkfield	Hartley	Installation of a Puffin crossing	Geoffrey Bineham	Scheme is currently undergoing construction

Appendix F – Bridge Works

Bridge Works – Contact Officer Earl Bourner			
Road Name	Parish	Description of Works	Current Status
Pootings Road, Crockham Hill, Sevenoaks.	Westerham	Pootings No.2133 Bridge Culvert Reconstruction	Provisional Construction Phase from 2020 Road closure and diversion route required.
Betenson Avenue	Sevenoaks	Betenson Avenue No1445B Bridge Culvert Structural Relining	October 2019 for four weeks. Road closure and diversion route required

Appendix G – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer: Toby Butler		
Location	Description of Works	Current Status
No traffic signal refurbishment work being carried out this year		

Appendix I – Combined Member Grant

The following list of schemes includes those which have been approved for funding by both the relevant Member and by Simon Jones, Director of Highways and is up to date as of 2nd August 2019.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils or list traffic speed surveys.

More detail on Combined Member Grant schemes can be accessed by each Member by contacting their Community Liaison Officer.

Roger Gough – Darent Valley

Scheme	Status
School Lane and Red Lane, Seal - Unsuitable for HGV signs	Scheme has been handed over to our contractors for delivery
Goldsel Road, Crockenhill – Speed limit gateway enhancements	Scheme is currently being designed
Tylers Green Road, Crockenhill – Parking proposals	TRO consultation will be undertaken during August 2019

Nick Chard – Sevenoaks East

Scheme	Status
Hosey Hill, Westerham – Speed limit gateway enhancements	Scheme is currently being designed
Station Road, Dunton Green – Contribution towards resurfacing/relining following removal of traffic calming	Works to be completed August/September 2019.

Peter Lake – Sevenoaks South

Scheme	Status
No current schemes	

Margaret Crabtree – Sevenoaks Central

Scheme	Status
Hartslands Road, Sevenoaks– Parking proposals	TRO consultation will be undertaken during August 2019

Michael Horwood - Swanley

Scheme	Status
Swanley Lane, Swanley – Parking proposals	TRO consultation will be undertaken during August 2019
Maidstone Road JW Hockenden Lane	Scheme completed
Puddledock Lane Hextable	Tactile Pedestrian crossings. Job raised awaiting programme date.

David Brazier – Sevenoaks North East

Scheme	Status
Ash Road, Hartley - Member contribution to Puffin crossing scheme	Scheme is under construction

Agenda Item 6

Local Growth Fund

Local Growth Fund programme update for the Sevenoaks, West Kent District

The Department for Transport (DfT) added £100m to the Local Growth Fund (LGF) pot in order to fund Local Sustainable Transport Fund Style schemes. KCC subsequently submitted four Local Sustainable Transport Fund (LSTF) capital bids 1) East Kent – A network for Growth, 2) Kent Thameside – Integrated door-to-door journeys and 3) West Kent – Tackling Congestion. The fourth was for Tonbridge Town Centre Regeneration, which included a highway improvements scheme in the Lower High Street as well as additional LSTF style measures. The objective of all of the capital bids is to boost economic growth by decreasing carbon emissions and reducing congestion.

The Kent Thameside, West Kent and Tonbridge Town Centre Regeneration bids were all successful. The schemes aim to:

- improve access to employment and services
- reduce the need to travel by the private car
- enhance pedestrian, cycle and public transport facilities
- improve sustainable transport connections

The following schemes have been submitted as part of the successful Kent Thameside LSTF this financial year.

Scheme	Status
Swanley Train Station - Forecourt Improvements	The Swanley Station forecourt scheme includes the refurbishment of the station building, improvement to the forecourt on the South Side of the station to improve the walking route through the forecourt onto the overbridge, extension of the North Side entrance to create a more visible station entrance improved cycle storage, signage and implementation of a one-way system on Station Approach (TRO to be progressed). Resurfacing of Station Approach to be completed as part of scheme. New tenancy premises will be created as part of the increased ticket office and booking hall area. Designs are being progressed by consultants based on Ground Investigation Surveys being completed. IDC Meeting held to ensure that Network Rail, South Eastern and Electrical Services to ensure design meets the needs of all stakeholders. Tender for construction to be issued October/November 2019. Construction due to start in January 2020.